



Work Experience Guidelines for Parents



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TYNE AND WEAR

What is Work Experience?

Most schools have Work Experience as part of their careers programme and this is usually during Years 10 or 11. Connexions Tyne and Wear, working with the Careers Teacher or Work Experience Co-ordinator, arranges placements for young people in schools to experience, at first hand, the world of work.

It is an opportunity for students to spend some time with an employer or other organisation, allowing them to experience, as far as possible, the hours, working conditions and regulations they may encounter when they enter the world of work.

How are the placements arranged?

The Careers Teacher or Work Experience Co-ordinator will either match the student to a placement, provided by Connexions Tyne and Wear, or the student can try and find a placement themselves.

Connexions Tyne and Wear will provide the student with an information sheet stating the following details:

- where the placement is – address and telephone number
- who to report to
- details of special clothes/shoes required
- hours of work
- arrangements for lunch.

Please note students leaving an employer's premises at lunchtime do so at their own risk and will not be the responsibility of the employer during that period.

School or college staff will spend some time talking about the placement, what to expect, what to do if a student is ill and what to do if a problem arises.

For your information

- Placements usually last for one or two weeks.

What can you do to help?

Parents play an important part in Work Experience. They may be able to help with ideas or contacts for students to arrange their own placement and they can also stress the importance of Work Experience. The work placement can give students some surprising insights into the nature of work and provide them with some useful pointers for an eventual job choice or long term career.

Please note that Work Experience is unpaid. The employer is giving up their time to help your son or daughter.





Work Experience for schools in Tyne and Wear is arranged by:

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