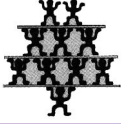


RECORDING YOUR EMPLOYABILITY SKILLS



Employability Skills

Employability Skills	In my diary	In Employer's Report	Elsewhere - say where!
● Preparing for work experience beforehand			
● Attending regularly			
● Being on time			
● Understanding and following health and safety rules			
● Working well with others			
● Having a suitable appearance			
● Asking for help and following instructions			
● Learning new skills			

Summary of your best examples

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