

RECORDING YOUR KEY SKILLS



Using Numbers

Using Numbers	In my diary	In Employer's Report	Elsewhere - say where!
● Keeping accurately to any timetable			
● Measuring, weighing or estimating something			
● Adding up or counting out items			
● Helping people / children with their number work			
● Checking for out-of-date items			
● Checking stock numbers			
● Collecting or record figures, eg on to charts			
● Doing a calculation in your head			
● Using a calculator to work something out			
● Working with statistics or producing your own			
● Working with money, eg on a till			
● Dealing with invoices or receipts or discounts			
● Other examples			

Summary of your best examples

.....

.....

.....

.....